



HELLENIC REPUBLIC

**National and Kapodistrian
University of Athens**

— EST. 1837 —

SCHOOL OF LAW

DEPARTMENT OF PRIVATE LAW A'

LL.M. in International & European Legal Studies (IELS)

—LL.M. Thesis Guide

1. Purpose and Learning results

The dissertation provides an opportunity to combine and apply the knowledge acquired during the studies. The basic and necessary characteristic of the thesis is originality, which marks a significant added value to the acquired knowledge and reflects the personal contribution and ability of the student. Originality may refer to filling a gap in the literature and/or drawing new conclusions to old or recurring issues.

Having completed the postgraduate thesis, the student

- has studied in depth a specific topic in the Master's specialization areas.
- has applied the relevant knowledge obtained from the course and has developed analytical and synthetical skills,
- has learnt to search for appropriate scientific information from the relevant bibliography,
- has acquired skills in writing academic texts; and
- has developed skills in organising and orally presenting the topic of the dissertation.

2. Assignment and Approval of LL.M Thesis

The Postgraduate thesis is assigned in the spring semester and must be submitted no later than 30 September of the year in which the second semester is taught. The student must submit the thesis with a 'declaration of non-Infringement of Intellectual property rights'. The thesis must be individual, original and research-based.

The student submits the proposed title of the thesis, the name of the supervisor, and an abstract of the proposed thesis. The Faculty Assembly appoints the supervisor and the members of the three-members examination committee. The language of the thesis is English. The title of the thesis may be finalized upon application of the student and the agreement of the supervisor to the Steering Committee of the Programme. For the thesis to be approved, the student must present it and defend it before the three-member examination committee. Postgraduate thesis, if approved by the examination committee, will be published in the digital repository "PERGAMOS", according to the decisions of the Senate of the University of Athens. At the request of the supervisor and the student, if the thesis contains unpublished original results, only the abstracts may be published. The full text of the thesis will be published later.

Thus, the following procedure shall be followed:

1. In the first step students are requested to **contact the instructor under the supervision of which they wish to conduct their LL.M. dissertation**. The supervisor shall be a faculty member and part of the academic staff of the LL.M. in International and European Legal Studies. Students may choose their supervisor from the teaching staff of both LL.M. specialisations. **The selection of the topic and the structure of the thesis is agreed between the supervisor and the student.**
2. Once the students have agreed with the supervisor on the topic of the dissertation, they must **fill, sign and send the application for thesis assignment via email to the LL.M. IELTS Secretariat**, following the time frame/deadline and details described on **uploaded announcement (IELS website, news)**.
3. Upon submission of the relevant forms, the steering committee will meet in a plenary session in order to approve the topic of the dissertation and appoint the **members of the academic committee**.

See Annex for thesis' submission useful documents:

- Thesis application form
- Thesis cover
- Declaration of non-infringement of Copyright

3. The Supervisor and the Three-Member Examination Committee

The Supervisor and the members of the three-member examination committee are appointed from the following categories that provide educational work in the Programme:

- a) Members of Teaching Research Staff, Special Teaching Staff, Laboratory Teaching Staff and Special Technical Laboratory Staff of the School or other Departments of the Institution or other Higher Educational Institution with additional employment beyond their legal obligations, if the Programme has tuition fees,
- b) Emeritus Professors or retired members of the Faculty, or other Departments, or other Institutes of the National Academy of Sciences or other higher education institutions,
- c) Cooperating Professors,
- d) Appointed Teaching Staff
- e) Visiting Professors or Visiting Researchers,
- f) Researchers and special functional scientists of research and technological institutions as provided for under Article 13A of Law No. 4310/2014 (A' 258) or other research centres and institutes of the country or abroad.

By decision of the Assembly, the supervision of thesis may also be assigned to members of the Department who have not undertaken teaching duties in the Programme.

4. LLM Thesis' Drafting Process

a) Finding a topic

Sources for the topics may include lectures in the course, discussions with faculty members, and staff providing educational work in the LLM, literature, current events as well as the student's personal interests. The nature of the topic should allow the student to approach it with as much originality as possible. This will add merit to the thesis. In all cases, in order to complete the thesis within the required time frame, the topic should be tailored to the student's abilities and skills.

b) Contact with faculty members and academic staff

The purpose of this contact is to discuss the topic and to receive guidance from the supervisor on the precise definition and scoping of the topic.

c) Identification of the topic

The type of study, the objectives, the methodology, the research hypotheses, the identification of the necessary resources, the time and the limitations of the work should be decided.

d) Submission of the thesis proposal including

- The title
- The objectives
- The bibliographic documentation
- The structure of the thesis
- Detailed timetable
- Potential limitations
- Ways to overcome these limitations

e) Preparation/Drafting of the dissertation

The Thesis is divided into the following parts:

- The introduction, which identifies the topic to be analysed, the reasons for studying the topic, its importance (e.g. for science or society, the international community), the methodology for developing the topic and the expected results or conclusions (in general).
- The theoretical part, which includes the review of literature/articles, i.e. the theoretical framework of the topic. The results of the research, which will lead to accepting or rejecting the research hypotheses, the relationship between the issues studied and the presentation of the conclusions based on the empirical evidence.
- Conclusions and recommendations for further research.

5. Structure of the Thesis

Order of tasks:

- Standard thesis cover page
- Acknowledgements (optional)
- Contents
- Main text (introduction, main body, conclusions, etc.)
- Annexes (if any such as graphs etc.)
- Bibliography

Thesis formatting:

- Font: Times New Roman
- Text font size: 12 pt with 1.15 line spacing.
- Footnote font size: 10 pt with 1 pt line spacing
- Page size: A4 double-sided
- Margins: 2 cm (top, bottom, right), 2,5 cm left
- Alignment: full.

The length of the IELS dissertations is between 22.000 - 25.000 words (including footnotes).

**The length of the thesis is indicative (upon agreement with the Supervisor).*

References and bibliography:

For the creation of references and the compilation of bibliography you can consult the database of the National and Kapodistrian University of Athens Libraries "Bibliographic Reference Systems"

Research proposal and plan

Supervisor:

Mandatory elements

You may use the following format:

Name:

Student number:

E-mail and telephone number:

Anticipated deadlines (Optional/to be discussed; (at least) 3 supervision meetings):

Title/subtitle (may be preliminary):

Problem statement:

Research question:

Sub-questions:

Short description of your research (plan), the research method(s) and the coherence between the research question and the sub-questions:

(preliminary) Structure

(indicative) Table of contents

(preliminary) Bibliography

Annex



HELLENIC REPUBLIC

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LAW SCHOOL

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Voutsinou

LL.M. IN INTERNATIONAL & EUROPEAN LEGAL STUDIES

APPLICATION

To Law School Secretariat, NKUA

LL.M.: LL.M. in International & European Legal Studies

Specialization:

Surname:

Name:

Registration number: 7340.....

Phone number:

Email:

Please accept my application for the topic of my dissertation.

DISSERTATION TOPIC [in English, for foreigners and natives, and in Greek, for natives only]	Supervisor

Athens,/...../20



HELLENIC REPUBLIC

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LAW SCHOOL

LL.M. in International & European Legal Studies

LL.M. Course:

Academic Year: 20...-20...

DISSERTATION

of Name and Surname

Student's Registration Number:

TITLE

Examination Board:

Name, Surname and Rank (Supervisor)

Name, Surname and Rank

Name, Surname and Rank

Athens, Date of Publication

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DECLARATION
OF NON-INFRINGEMENT OF COPYRIGHT

I declare responsibly that the thesis I am submitting does not contain any evidence of copyright infringement in accordance with the following terms which I have read and accept:

1. The thesis must be the work of the candidate who submits it.
2. Copying or paraphrasing a third party's work is an infringement of an intellectual property right and constitutes a serious offence, equivalent in severity to copying during the examination. This offence includes both infringing the intellectual property rights of another diploma candidate and copying from published sources such as books, papers or scientific articles. Plagiarised material may come from any source. Copying or using material from the Internet or an electronic encyclopaedia has the same adverse legal consequences as using material from a printed source or database.
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4. Paraphrasing text is an infringement of intellectual property rights.
5. The sources of the extracts used should be fully listed in a bibliography table at the end of the thesis.
6. Infringement of intellectual property rights is subject to sanctions. In determining the appropriate sanctions, the relevant School bodies will take into account factors such as the scope and size of the part of the thesis that constitutes an infringement of intellectual property rights. Sanctions will be imposed, following the opinion of the three-member examination committee by decision of the Faculty Assembly, and may consist of the zeroing of the thesis (with or without the possibility of resubmission), removal from the graduate student registers, and the imposition of disciplinary sanctions, such as the suspension of the student status of the diploma candidate.

In addition, I give my consent for an electronic copy of my thesis to be subjected to an electronic check to detect any evidence of copyright infringement.

Date

Candidate's Signature